



VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN

[Sponsored by Lavu Educational Society, Affiliated to JNTUH & Approved by AICTE,
New Delhi]

Kondapur (V), Ghatkesar (M), Medchal - Malkajgiri (D) - 501 301. Phone:
96529 10002/3



Date: 07.08.2024

MINUTES OF EXAMINATION GRIEVANCE COMMITTEE

Agenda

- Confirmation of the minutes of the previous meeting.
- Review of grievances related to Mid Examination marks.
- Consideration of applications seeking grace marks for University Examinations under R18 Regulations.
- Review of the action taken by the Examination Branch.
- Suggestions for improving examination grievance handling.
- Any other matter with the permission of the Chair.

Proceedings

The meeting commenced with the Chair welcoming the members. The Member Convener presented the examination grievances received from students during the semester. The committee reviewed each grievance based on the relevant supporting documents and records submitted by the departments.

Resolution No. 1 – Mid Examination Marks Discrepancies

The committee reviewed the grievances received regarding discrepancies in Mid Examination marks.

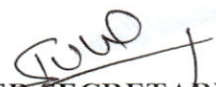
After verification, the eligible corrections were approved, and the Examination Cell was instructed to update the records in accordance with the verified departmental reports.

Resolution No. 2 – Grace Marks Applications (University Examinations)

The committee considered the applications submitted by students requesting the award of grace marks for University Examinations conducted under R18 Regulations. As the award of grace marks falls within the jurisdiction of the affiliating University, the committee resolved that all eligible applications, along with the prescribed supporting documents, should be forwarded to the University for necessary consideration as per the applicable regulations.

The committee noted that the Examination Branch had already scrutinized and forwarded all eligible grace marks applications to the University for further action.

The meeting concluded with a vote of thanks proposed by the Member Convener.


MEMBER SECRETARY



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MINUTES OF EXAMINATION GRIEVANCE COMMITTEE

MEMBERS PRESENT

S.No	Name of the member	Designation	Signature
1	Dr.G.APPARAO NAIDU	CHAIRMAN & PRINCIPAL	
2	Dr.B.PHIJIK	MEMBER & HOD,CSE	
3	Mr.T.PULLAIAH	MEMBER & HOD,ECE	
4	Dr.C.SRINIVASA KUMAR	MEMBER & PROFESSOR,CSE	
5	Dr.S.RANGASWAMY	MEMBER & HOD,IT	
6	Dr.R.SRIDHAR	MEMBER & HOD,BSH	
7	Dr.M.VISHNU VARDHANA RAO	MEMBER & HOD,CSE(AI&ML)	
8	Dr.T.SRINIVASULU	MEMBER SECRETARY	